



Coronavirus Emergency Relief Grant
Coös ECONOMIC DEVELOPMENT CORPORATION
P.O. BOX 205 LANCASTER, NH 03584

General Information

Periodically, Coös County may make funds available through Coös Economic Development Corporation (CEDC), a N.H. Regional Development Corporation. CEDC is then obligated to prudently disburse these funds to eligible applicants to promote economic development throughout the county.

The CEDC Board of Directors has authorized the allocation and expenditure of \$20,000 of Coös County Funds to provide emergency financial relief to New Hampshire businesses and nonprofit organizations impacted by the COVID-19 pandemic. Priority will be given to the businesses and organizations that have been unable to access support from existing state and federal programs.

The following application is intended to give structure and process to the disbursement of these funds.

Eligibility

For-Profit eligibility criteria:

- Be a for-profit business
- Have its principal place of business in Coös County
- Demonstrate that the business was fully operational prior to March 1, 2020
- Not currently in bankruptcy
- Not have permanently ceased operations
- Be in Good Standing with the New Hampshire Secretary of State
- Demonstrate a quantifiable financial impact on their business due to the COVID-19 pandemic

Not-for-Profit eligibility criteria:

- Have its principal place of operations in Coös County
- Administrative expenses due to COVID-19 that are in compliance with IRS rules and regulations
- Have a primary purpose that is not lobbying and/or legislative advocacy
- Not currently in bankruptcy
- Not have permanently ceased operations
- Be in Good Standing with the New Hampshire Secretary of State
- Demonstrate a quantifiable financial impact on their business due to the COVID-19 pandemic

Evaluation Criteria

The business or organization must demonstrate that it incurred or will incur necessary expenditures and/or losses due to the COVID-19 public health emergency between March 1 and December 30, 2020. (Documentation of the losses or hardship must be provided with the application). Costs or losses cannot be covered by this program if they have been, or will be paid, by other federal or state emergency relief funds.

Grant Program Funding

CEDC will grant up to \$2,000.00.

Key Dates

This program has a rolling application process and applications will be evaluated on a first come, first served basis. This grant is capitalized by CEDC in the amount of \$20,000, and the program will be discontinued when the funds have been exhausted.

Grant Application Coös Economic Development Corporation (CEDC)

If you require assistance completing this application, please email Lise Howson at execdirector@coosedc.org

Part A: BUSINESS/ORGANIZATION INFORMATION

REGISTERED Name of Business/Organization	Primary Business Activity
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Legal Structure (check one): Sole Proprietor Corporation (S or C) Limited Liability Company (LLC)
 Limited Partnership (LP) Non-Profit Organization

State Incorporated or Registered	Month/Year Established	Employer Identification Number (EIN)
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(Physical) Street Address	City	State	Zip
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(Mailing) Address (if different)	City	State	Zip
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Owner	Phone	Email
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Grant Amount Requested (\$2000 Max) \$ _____

Fill the above basic organization information out. Then print, scan and email with Subject "CEDC Grant Application" include with the narrative portion of the grant application found on the next page.

Grant Application Narrative Requirements
Please address the following (up to four pages)

1. Need or Opportunity: Describe the need or opportunity for this grant program. (25 Possible Points)
2. Implementation Plan: Describe the goals, objectives and activities you will implement to address the need or opportunity identified above. (20 Possible Points)
3. Evaluation Plan: Describe the specific outcomes that will happen as a result of your implementation plan. (20 Possible Points)
4. Financial Plan: Describe the financial hardship your business/organization is experiencing. **Provide detail of other financial support your business/organization received from CARES Act funds to include the amount(s) and program(s).** (25 Possible Points)
5. Sustainability: Describe how activities will continue beyond the proposed funding period. **(10 Possible Points)**

Important Note: When the grant application package is complete, send a single PDF file to Lise Howson at execdirector@Coosedc.org. If letters of support (optional) are part of your grant application, please include in your single PDF File application.

These competitive grant award recommendations will be made by the CEDC Grant Committee based on those applications that achieve the highest point scoring (out of 100).

CEDC reserves the right to use the name, logo, or image of grantees in future promotional material

Financial Privacy Policy

As an organization entrusted with sensitive information, we respect the privacy of our customers and are committed to treating customer information responsibly. The following is our Financial Privacy Policy.

What Information We Collect

We may collect “nonpublic personal information” about you from the following sources:

- Information you provide us, such as on applications or other loan account forms
- Information about your transactions with us, our affiliates, or others
- Information we receive from third parties such as credit bureaus

“Nonpublic personal information” is nonpublic information about you that we obtain in connection with providing a financial product or service to you. For example, nonpublic personal information includes information regarding your loan balance and payment history.

What Information We Disclose

Under Federal law, we may share information about our experiences or transactions with you or your company (such as your loan balance and payment history with us) with companies related to us by common control or ownership (“affiliates”). However, where state law may be more restrictive, we will abide by the more restrictive requirements.

In order to expedite the processing and servicing of financial products on your behalf, we may need to disclose nonpublic personal information about you to “nonaffiliated third parties: (i.e., third parties that are not members of our corporate family) in certain circumstances. However when we do, we will require them to protect the confidentiality of your information. For example, we may disclose nonpublic personal information about you to third parties such as attorneys or appraisers, if applicable; or to government entities as required by law or in response to subpoenas; and to reputable credit reporting agencies (“credit bureaus”).

If you decide to close your loan account(s) or become an inactive customer, we will continue to adhere to the privacy policies and practices described in this notice.

Our Security Procedures

We will always maintain control over the confidentiality of our customer information, which includes having physical, electronic and procedural safeguards that comply with all applicable standards. We will permit only authorized employees, who are trained in the proper handling of customer information, to have access to that information in order to provide you with quality products and superior service. All of our operational and data processing systems are in a secure environment that protects your account information from being accessed by third parties.